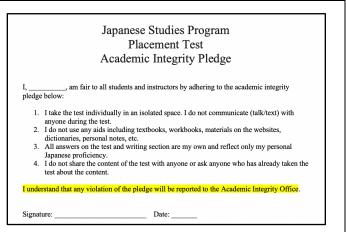
# **UC San Diego**

# Instructions for Taking a Placement Test for Japanese Classes

updated: 6/8/2021

# **Academic Integrity**

The purpose of taking the placement test is to ensure that you are placed in an appropriate level of class based on your Japanese proficiency. Be aware that you will be reported to the Academic Integrity Office for any suspicious actions.



### You will sign this form electronically in Step 10.

# Step 1: Application

- Go to <a href="https://ttbj.cegloc.tsukuba.ac.jp/p1.html">https://ttbj.cegloc.tsukuba.ac.jp/p1.html</a>
   Note: Use <a href="https://cegloc.tsukuba.ac.jp/p1.html">Google Chrome</a> to take this test.
- 2. Click "Test Application" for Individual.

Detailed explanation about the test questions are only available in Japanese on this site. However, you will get instructions in English when you start answering questions.





### Step 2: User Policy

Read the User policy and check "Agree", and then click 受験を申し込む (apply for the test).

# TTBJの利用を希望される方は、必ず、利用規約の内容をご確認ください。(Please carefully read the User Agreement before taking the TTBJ.) 利用規約の内容に同意いただける場合は、「同意します」にチェックを入れ、「受験を申し込む」ボタンをクリックしてください。(If you agree to the contents of the User Policy, please check the 'Agree' box and then click on the 'Apply for the test' button.) 利用規約を確認する(Read the User Agreement) ②同意します(Agree)

### **Step 3: Test Selection**

Choose SPOT 90+Grammar90+漢字 SPOT50 for "Selection of test to be taken." Then Click 次へ (next).

受験希望のテストを選択してください。
(Select the test you would like to take.)

SPOT90+ Grammar90 + 漢字SPOT50
SPOT90(SPOT90)
Grammar 90
(漢字POT50 (Sanji SPOT 50)
漢字力診断切験 (Elementary Kanji Diagnostic Test)
(漢字力診断切験 (Elementary Kanji Diagnostic Test)
(漢字力診断力験 (Like Manji Diagnostic Test)
(漢字力診断力験 (Like Manji Diagnostic Test)

# **Step 4: Check the system requirements**

Click 音声を確認する (Checking audio) to do the audio test. Make sure to listen until the end.

Then, answer Yes or No. (It does not highlight after pressing.)

You won't be able to take the test if you have NG in this table. If you have NG and don't know what to do, ask your computer-wiz friend for help ©

After you pass the system requirement check, go to the next page.

が受験可能なスペックを満たして A system requirements check is	being performed for your computer.)
	音声は聞こえましたか? (Could you hear the audio?) 返い (Yos) 」 いいえ(No)
た、以下の項目で1つでもNGがあ It is not possible to take the test Webブラウザ	if any of the items below does not meet the required specifications.)
It is not possible to take the test	
It is not possible to take the test Webプラウザ (Web browser) JavaScript	if any of the items below does not meet the required specifications.)  OK (Safari)
It is not possible to take the test Webプラウザ (Web browser) JavaScript (JavaScript) 戦闘の大きさ	If any of the items below does not meet the required specifications.)  OK (Safari )  OK

### **Step 5: Your Information**

Follow the instructions and enter your name and email address in the boxes. After you confirm that you entered your name and email address correctly on the following page, you can apply for the test.

# **Step 6: Receiving Notification**

After you submit the application, you will receive 【TTBJ】受験手続き完了メール from TTBJ プロジェクトチーム. [ttbj-notify@ttbj.jp]. If you don't receive an e-mail within five minutes, check your junk mail folder or "spam.ucsd.edu".

### Step 7: Log-in and Take a Test

Go to <a href="http://ttbj1.cegloc.tsukuba.ac.jp/">http://ttbj1.cegloc.tsukuba.ac.jp/</a> and take the test using log-in ID (ログインID) and password (パスワード) given in the e-mail.

# **Step 8: Receiving Results**

After taking the test, you will receive 【TTBJ】受験手完了メール from TTBJ プロジェクトチーム [ttbj-notify@ttbj.jp] and can check your results. If you don't receive an e-mail, check your junk mail folder.

### **Step 9: Downloading and Changing the File Name**

Download your test results and change the file name. Please DO NOT FORGET to do this.



The file name that you receive is "Score\_report.pdf." Add your last name and first name to the file name, and change the file name to "Your last name\_Your first name\_Score\_report.pdf." (e.g.Smith\_John\_Score\_report.pdf)

# Step 10: Submit your Test Results through Google Form

You must fill out the Google Form below.

UCSD Japanese Studies Placement: Student Information for 2021-2022 Academic Year

- On the Google Form, you will sign the Academic Pledge on Step 1.
- You will submit your score report by attaching the PDF file on Step 7.
- Also, you will get instructions for **writing a composition (handwritten)** on Step 12 and upload it on Step 13.

If you lack any of these steps, your status on the placement test will be incomplete and will not be reviewed by lecturers.

Once you submit your test scores and score report on Google Form, you are all set.

One of the Japanese lecturers will contact you. If you do not hear back for more than one week, please contact the Japanese Studies program coordinator, Ms. Kumi Obayashi-Ward at <a href="mailto:japan@ucsd.edu">japan@ucsd.edu</a>